

## **Teacher Animal Management: Job Description**

**(To be finalised at Term 1 Performance Management meeting)**

### **1. General Responsibilities:**

- To support and develop the learning of students studying towards both traditional academic, and vocational programmes.
- Ensure all health and safety requirements are in place, including risk assessments
- Develop, in consultation with the farm manager, programmes of study and schemes of work designed to maximise student achievement and motivation
- Keep up to date with curriculum requirements as determined by external examinations and develop appropriate courses and certification to meet the needs of the full ability range
- The education and welfare of designated classes/groups of students in accordance with the requirements of the 'School Teachers' Pay and Conditions Document' having due regard to the requirements of the National Curriculum, the school's aims, objectives and schemes of work and any policies of the Governing Body.
- To share in the corporate responsibility for the well-being and discipline of students.
- To act as a role model at all times
- To be a life-long learner
- To make an appropriate contribution to the SDP
- To support the work of our partner primary schools as appropriate
- Have up to date experience of teaching post-16

## 2. Specific Responsibilities:

### Learning and teaching

- (a) To plan and prepare for lessons in accordance with school policy
- (b) To assess students' work regularly, in accordance with school and department policy
- (c) Ensure that BTEC coursework assessments are set appropriately to coincide with relevant teaching input and that students are supported, within the constraints of BTEC policy, to be able to achieve their potential. To collate and securely store the evidence required by BTEC for programme certification.
- (d) To contribute to the development of department schemes of work, as required by the Head of department
- (e) To contribute as appropriate to departmental extra-curricular activities, by agreement with the Head of department and farm manager
- (f) To report to parents on the quality of students' work, their progress and their attainment, in accordance with school and departmental policy
- (g) To attend parents' evenings to give an account of students' progress, attainment and attitude, as required by the schedule
- (h) To be Lead Internal Verifier for the BTEC programmes, registering for the role each year through the BTEC OSCA system and liaising with the School's Quality Nominee to ensure standardisation and that BTEC requirements are complied with in all assessments. Ensuring all records are kept and providing the requested evidence to the external Standards Verifier each year
- (i) Planning the curriculum around the seasonal tasks taking place on the farm and producing practical rotas to allow students to access these tasks effectively and fairly.
- (j) Liaise with the farm manager to ensure sufficient personnel and practical resources are available to support curriculum needs
- (k) Work closely with the farm manager to formulate aims, objectives and strategic plans for the farm, which have coherence and relevance to the needs of students and to the aims, objectives and strategic plans of the School.
- (l) To carry out other responsibilities that may reasonably be required by the Headteacher

### As an employee you have legal duties which include:

1. Taking reasonable care for your own health and safety and that of others who may be affected by what you do or do not do.
2. Co-operating with your employer on health and safety,
3. Correctly using work items provided by your employer, including personal protective equipment, in accordance with training or instructions, and
4. Not interfering with or misusing anything provided for your health, safety and welfare.

*All schools within the Warriner MAT are committed to safeguarding and promoting the welfare of children and young people and requires all staff and volunteers to share and demonstrate this commitment. The successful candidate will have to meet the requirements of the person specification and will be subject to pre-employment checks including an enhanced DBS check and satisfactory references*