

Policy statement on provider access

The Warriner School: Provider Access Policy

Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purposes of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Student entitlement

Students in years 8-13 are entitled:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options evenings, assemblies and group discussions and taster events.
- To understand how to make applications for the full range of academic and technical courses.

Management of provider access requests

Procedure

A provider wishing to request access should contact **Mr N. Smith, Careers Lead or Mrs A Morton (Careers Administration)**

Telephone: **01295 720777**; Email: **n.smith@warriner.oxon.sch.uk**
a.morton@warriner.oxon.sch.uk

Opportunities for access

A number of events, integrated into the school careers programme, will offer providers opportunity to come into school to speak to pupils and/or their parents:

	Autumn Term	Spring Term	Summer Term
Year 8	Tutor time activities Focus: The importance of education in allowing choice – ensuring pupils	Careers Fair Year Group Assemblies	Year Group Assemblies

	Autumn Term	Spring Term	Summer Term
	understand the benefits of a good education and experience		
Year 9	Tutor time activities focusing on: Qualifications and gaining experience – focussing on the importance of choosing the correct options and using the school environment to support qualifications with achievements and experience	Careers Fair Options Assembly Options subject evening for parents and students Enrichment Days Small group motivational mentoring	Year Group Assemblies
Year 10	Launch work experience program to include assembly and parental evening	Tutor time activities focusing on: Skills for employment- utilising the tools of work experience, CV and letters of application writing and mock interviews to introduce students to the process of embarking on a career Careers Fair Enrichment days (off timetable) CV writing and interview skills training delivered by external partners	Work experience week Student mock Interviews Year Group Assemblies
Year 11	Tutor time activities Focus: Preparation for post 16 opportunities – ensuring that students develop a goal for their next stage of education in order to provide purpose to their studies	Careers Fair Post 16 evening Post 16 college assembly Apprenticeships assembly Assess to individual careers 1:1 interviews	Year Group Assemblies
Year 12	Launch of 'Warriner Sixth Form Careers' Assembly	Careers Fair Post 18 options assembly	Work experience week UCAS Day to focus on university application

	Autumn Term	Spring Term	Summer Term
	Launch work experience program Tutor time activities Focus: Benefits of volunteering and part time working Employability skills	Enrichment Days (off timetable) to include follow up workshops on: <ul style="list-style-type: none"> • Apprenticeships • University • Gap Year • Entrepreneurship 	Advice/process and to begin drafting personal statements Sixth Form Assemblies
Year 13	Apprenticeship Assembly	Careers Fair Workshops focusing on Student Finance, including university specific activities.	Sixth Form Assemblies

Please speak to our named Careers Leader to identify the most suitable opportunity for you.

The school policy on safeguarding [The Warriner School - Safeguarding Guidance](#) sets out the school's approach to allowing providers into school as visitors to talk to our students.

Premises and facilities

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Resource Centre, which is managed by the school librarian. The Resource Centre is available to all students at lunch and break times.

Approval and review

Approved 10th February 2020 by the Curriculum and Data Committee of the Governing Body

Next review: February 2021

Signed:

Duncan Raper

Chair of Governors

Annabel Kay

Head teacher