



## The Admissions Policy for The Warriner School for 2023-2024

### Introduction

The Warriner Multi Academy Trust is the Admissions authority for the school. They have delegated the function of an Admissions authority to the Academy Committee of the school but remain responsible for the final determination of the admissions arrangements. The administration for admissions including application, waiting lists and appeals will be carried out by the Local Authority. Applications and waiting lists for the 6<sup>th</sup> form will be administered by the school.

The Trust has made every effort to ensure that these arrangements comply with their funding agreement and the School Admissions Code 2021 and all relevant legislation.

### Monitoring and Evaluation

This policy will be reviewed annually by the Governors to ensure that the school is meeting all lawful requirements.

***The oversubscription criteria for entry into Year 7*** are shown in Appendix 1.

***The over subscription criteria for entry into year 8-11*** are shown in Appendix 2.

***The oversubscription criteria for entry into Year 12*** are shown in Appendix 3.

**Reviewed: September 2021**

**By: C Musgrove**

***Approved by the TWS Admissions Committee in their meeting on***

***Consultation was last completed between; 1<sup>st</sup> December 2020 and 29<sup>th</sup> January 2021***

***Determined by the WMAT Board of Trustees in their meeting on***

***Next Review: September 2022***

## ***The Warriner School***

### **1. Introductory Statement about the School**

#### **TO BE COMPLETED**

### **2. Admission Numbers**

The Published Admission Number (“PAN”) for entry to Year 7 in September 2023 is 284

The school will accordingly admit this number of pupils if there are sufficient applications. Where there are fewer applicants than the PAN , the Trust will offer places at the school to all those who have applied.

Where a child has an Education, Health and Care Plan or a Statement of Special Educational Needs naming the school that child will be admitted and the number of available places under the PAN will reduce accordingly.

### **3. Application Process for admission into Year 7 in September 2023**

Parents wishing to apply for Year 7 in September 2023 must complete the common application form provided by their home local authority (the home LA). The home LA is the LA in whose area the child lives at the time of the application.

The form must be returned to the LA no later than 31<sup>st</sup> October 2022. Offers and refusals of places will be posted by the home LA on the 1<sup>st</sup> March 2021

If the school is oversubscribed (there are more applications than place available), priority for admission will be given to those children who meet the criteria set out in **appendix 1**

All applications received by the LA after the deadline will be considered to be late applications. Late applications will be considered after those received on time. If, following consideration of all applicants the school is oversubscribed, parents may request that their child is placed on the school’s waiting list.

### **Application Process for admission into years 8-11 during 2023/24 academic year (in year applications).**

The school is part of the coordinated admission process of the Local Authority. The Local Authority In Year Admission application process is published on the Local Authority’s website.

[Changing or moving school | Oxfordshire County Council](#)

Admission to the school during the school year depends on whether or not there are places available. There are 284 places available at The Warriner School in Year 7, Year 8, year 9 and year 10. There are 256 places available in year 11.

Usually, places will be offered if there are places available in the year group and there is no child on the relevant waiting list with a higher priority (in accordance with the oversubscription criteria in **appendix 2**).

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Sometimes it will not be possible to offer places where the admission of another child would prejudice the provision of efficient education or efficient use of resources.

### **Application process for admission into the 6<sup>th</sup> form (year 12) in September 2023**

All students who are on roll at The Warriner School in Year 11 at the time of application and will complete Year 11 to the required standard are automatically offered conditional places in Year 12, which will be confirmed if they achieve the academic entry requirements for the Sixth Form as detailed in the 6<sup>th</sup> form prospectus available on the schools website;

#### [The Warriner School - Thinking About Sixth Form?](#)

If a Warriner student does not take up this offer but decides after 1 September that they wish to return to the Sixth Form, they will join the waiting list and will only be offered a place if one becomes available under the terms of the published external applicants Oversubscription Criteria as set out in **appendix 3**

The Warriner School 6<sup>th</sup> form have a Published Admission Number for entry into year 12 for external applicants of 50. (External applicants are those students who apply to the Warriner 6<sup>th</sup> form who are not on roll at the Warriner at the time of application.) This mean that in addition to our internal applicants we will offer a minimum of 50 places to external candidates who fully meet the academic entry requirement. Where the number of applications from external students exceeds the Published Admissions Number, provisional places, subject to availability in the agreed pathways and courses, will be offered in the order set out in the oversubscription criteria set out in **appendix 3**

In accordance with legal requirements, children who have an Education, Health and Care Plan (EHCP), naming a particular school in Part 4 of that Statement will be admitted to that school and the number of places available to external students under the PAN will reduce accordingly.

The Warriner School administers its own application process for admission into the 6<sup>th</sup> form. Please see the school's website for the application process and timescales;

#### [The Warriner School - Apply to Join](#)

### **Admission outside normal age group**

Requests from parents for places outside a normal age group will be considered carefully, e.g. for those who have missed education due to ill health. Each case will be considered on its own merits and circumstances. However, such admissions will not normally be agreed without a consensus that to do so would be in the pupil's interests. It is recommended that parents discuss their wishes with the head teacher in advance of applying for a place. The governors may ask relevant professionals for their opinion on the case. It should be noted that if a place in the requested age group is refused, but one in the normal age group is offered, then there is no right of appeal.

### **Waiting lists**

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The Local Authority will operate a waiting list for year groups 7-11. Where the school receives more application for places than there are places available, a waiting list will operate until the end of the academic year. This will be maintained by the Local Authority and it will be open to any parent to ask for his or her child's name to be placed on the waiting list, following an unsuccessful application.

A child's position on the waiting list will be determined solely in accordance with the oversubscription criteria. Where places become vacant they will be allocated to children on the waiting list in accordance with oversubscription criteria. The waiting list will be reordered in accordance with the oversubscription criteria whenever anyone is added to or leaves the waiting list.

The school operates its own waiting list for the 6<sup>th</sup> form.

## **Appeals**

All applicants who have been refused a place have a right of appeal to an independent appeal panel constituted and operated in accordance with the School Admission Appeals Code.

Where the place refused is for the 6<sup>th</sup> form, both parents and students have the right of appeal.

Appeal forms are available from Oxfordshire County Council (OCC) website and should be return to OCC.

[Appealing for a school place | Oxfordshire County Council](#)

[Timetable of admissions appeals | Oxfordshire County Council](#)

Appellants have 20 school days from the date of notification that their application was unsuccessful to submit an appeal.

## **Fair Access**

The school participates in Local Authority's Fair Access Protocol. Children qualifying under the Fair Access Protocol may be offered a place even if there are no places available in the relevant year group and also take priority for admission over any child on the waiting list.

## **Fraudulent or misleading applications**

The admissions authority (or the LA processing an application on behalf of the admission authority) has the right to investigate any concerns we may have about an application and to withdraw the offer of a place if it is considered that there is evidence that an applicant has made a fraudulent claim or provided misleading information.

## **Notes and Definitions**

## ***The Warriner School***

- **Looked after Child and Previously Looked after Child**

A looked after child is a child who is a) in the care of the local authority, or b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in section 22(1) of the Children Act 1989). Previously looked after children are children who have been adopted, subject to child arrangement orders or special guardianship orders. Adopted children are those for whom an adoption order is made under the Adoption Act 1976 (Section 12) or the Adoption and Children Act 2002 (Section 46). A 'child arrangements order' is one settling the arrangements to be made as to the person with whom the child is to live (Children Act 1989, Section 8, as amended by the Children and Families Act 2014, Section 14). A 'special guardianship order' is one appointing one or more individuals to be a child's special guardian/s (Children Act 1989, Section 14A). Applications under this criterion must be accompanied by evidence to show that the child is looked after or was previously looked after (e.g. a copy of the adoption, child arrangements or special guardianship order). Evidence that a child from outside England was previously in state care will be required to come within this criterion. A child is regarded as having been in state care outside England if they were in the care of or were accommodated by a public authority, a religious organisation, or any other provider of care whose sole or main purpose is to benefit society

- **Time of Entry**

The over subscription criteria gives a higher priority to those with a sibling attending school at the applicant's "time of entry". This means that, in the normal admissions round, there will be no sibling connection for admission purposes for those applicants for year 7 who have a sibling in year 13 or in year 11 at The Warriner who are not intending to stay into the 6<sup>th</sup> form.

- **Home address**

The home address is where a child normally lives. Where a child lives with parents with shared parental responsibility, each for part of a week, the address where the child lives is determined using a joint declaration from the parents stating the pattern of residence. If a child's residence is split equally between both parents, then parents will be asked to determine which residential address should be used for the purpose of admission to school. If no joint declaration is received where the residence is split equally by the closing date for applications, the home address will be taken as the address where the child is registered with the doctor. If the residence is not split equally between both parents then the address used will be the address where the child spends the majority of the school week.

If parents are moving, we will ask for evidence of the move, when considering any application for a place under the co-ordinated scheme.

- **Sibling**

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“Sibling” means a natural brother or sister, a half brother or sister, a legally adopted brother or sister or half-brother or sister, a step brother or sister or other child living in the same household as part of the same family who, in any of these cases, will be living at the same address at the date of their application for a place

- **The Warriner Multi Academy Trust Primary Schools:**

Bishop Carpenter CE School  
Hornton School  
Sibford Gower Endowed School  
Bishop Loveday CE School  
Farthinghoe School  
Finmere CE School

An up to date list of schools within the Trust and to whom this category applies is available on The Warriner School website. Other schools may join the Trust before the closing date for applications – and pupils attending the schools that have converted formally to academy status within the Trust, or who have received their Academy Order by the closing date for on-line applications to O.C.C. Admissions, will be included within this category.

- **Warriner Partnership Primary Schools:**

Bishop Carpenter CE School  
Bloxham CE School  
Christopher Rawlins CE School  
Deddington CE School  
Dr Radcliffe’s CE School  
Hornton School  
Shenington CE School  
Sibford Gower Endowed School  
Wroxton CE School

- **Designated Area**

The designated (catchment) area for The Warriner School is attached as appendix 4

**THE OVERSUBSCRIPTION CRITERIA FOR ENTRY TO YEAR 7 OF THE WARRINER SCHOOL IN 2023-24**

If the school is oversubscribed (there are more applications than places available), priority for admission will be given to those children who meet the criteria set out below, in priority order;

1. Looked after children and all previously looked after children, including those children who appear (to the admission authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted
2. Children who live in the designated area, attend one of The Warriner Partnership of schools and have a sibling at The Warriner School at the time of entry.
3. Children who live in the designated area, attend one of The Warriner Partnership of schools and do not have a sibling at The Warriner School at the time of entry.
4. Children who live in the designated area and have a sibling at The Warriner School at the time of entry but do not attend one of The Warriner Partnership of schools.
5. Children who live in the designated area but do not attend one of The Warriner Partnership of schools and do not have a sibling at The Warriner School at the time of entry.
6. Children who do not live in the designated area but attend one of the primary schools within the Warriner Multi Academy Trust and have a sibling attending The Warriner School at the time of entry.
7. Children who do not live in the designated area but attend one of the primary schools within the Warriner Multi Academy Trust and do not have a sibling attending The Warriner School at the time of entry.
8. Children who attend one of The Warriner Partnership of schools and have a sibling at The Warriner School at the time of entry but do not live in the designated area.
9. Children who attend one of The Warriner Partnership of schools but do not live in the designated area and do not have a sibling at The Warriner School at the time of entry.
10. Children who have a sibling at The Warriner School at the time of entry but do not attend one of The Warriner Partnership of schools and do not live in the designated area.
11. Children of a member of staff who has been employed at the school for two or more years at the time at which the application for admission to the school is made.
12. Children who live closest to the school, measured in a straight line, as defined on the LA's Geographical Information system

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If in categories 2-12 above a tie-break is necessary to determine which child is admitted, the child living closest to the school will be given priority for admission. Distance is measured from the child's home address to the front gates of the school in a straight line, using the LA's Geographical Information System.

Random allocation will be used as a tie-break in category 2-12 above to decide who has highest priority for admission if the distance between two children's homes and the school is the same. This process will be independently verified.

Tie break will not be applied to multiple birth siblings from the same family tied for the final place. We will admit them all.

## **Appendix 2**

### **THE OVER SUBSCRIPTION CRITERIA FOR ENTRY INTO YEARS 8-11 DURING THE ACADEMIC YEAR 2023/24**

Where the school is unable to offer an in year admission place the oversubscription criteria will be applied in the following priority order;

1. Looked after children and all previously looked after children, including those children who appear (to the admission authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted
2. Children who live in the designated area who would have a sibling at the school at the time of entry. \*
3. Children who live in the designated area who would not have a sibling at the school at the time of entry.
4. Children who have a sibling at the school at the time of entry and do not live in the designated area.
5. Children of a member of staff who has been employed at the school for two or more years at the time at which the application for admission to the school is made.
6. Children who live closest to the school measured in a straight line, as defined on the LA's Geographical Information system-

Please note that for criteria 1 to 6, if the number of applicants in a particular category exceeds the number of places available priority will be given to those who live closest to the school. Distance is measured from the child's home address to the front gates of the school in a straight line, using the LA's Geographical Information System.

Random allocation will be used as a tie-break in category '2-6' above to decide who has highest priority for admission if the distance between two children's homes and the school is the same. This process will be independently verified.

Where an application is unsuccessful parents have the right to appeal to an independent appeals panel. The details of this process will be sent out at the time of the decision to refuse a place.

**THE OVERSUBSCRIPTION CRITERIA FOR EXTERNAL APPLICANTS FOR ENTRY INTO THE SIXTH FORM IN SEPTEMBER 2023**

Where the number of applications from external students exceeds the Published Admissions Number, students who fulfil the academic entry criteria will be offered provisional places, subject to availability in the agreed pathway and courses, in the following order of priority:

1. Looked after children and all previously looked after children, including those children who appear (to the admission authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted
2. Students who have a sibling on roll at The Warriner School at the date of application who is likely to remain on roll at the date of admission.
3. Students who live closest to the school, measured in a straight line, as defined on the LA's Geographical Information system

Random allocation will be used as a tie-break in category '2-3' above to decide who has highest priority for admission if the distance between two children's homes and the school is the same. This process will be independently verified.

Where an application is unsuccessful parents and students have the right to appeal to an independent appeals panel.

**Appendix 4**

Location and Designated Area of The Warriner School

